

APPENDIX IV

THE SFF

REGULATIONS OF THE BEACH SOCCER COMPETITIONS 2025/26

PREAMBLE:

The Seychelles Football Federation shall organise the Beach Soccer League every season. The regular season shall begin in August of the year and end in May of the following year. The 2025/26 season will commence in October 2025 and end in May 2026. The SFF Competition Department will accept Beach Soccer teams that have submitted all their registration requirements.

All matches will be played in accordance with the Competition and SFF regulations, SFF Disciplinary Code, and the updated Laws of the game decided by FIFA and promulgated by the FIFA Referees Department.

Amended clauses in this regulation supersede the referenced clauses in the SFF Regulations.

ARTICLE 1 **WINNING POINTS & TROPHY**

1. Three (3) points- Winning a match under normal time
2. Two (2) Points- Winning a match after extra-time
3. One (1) Point- Winning a match after the penalty shootout.
4. A team winning a match on the opponent's forfeiture shall be awarded three (3) points and ten (10) goals.
5. The trophy presented to the League Champion by the SFF on behalf of the sponsors becomes the Club's property.
6. Each player of the two teams participating in the game shall receive up to 20 players and five (5) team officials per team.

Winner – Trophy + Twenty-five Gold medals

Runners-up- Twenty-five Silver medals

7. A fair-play trophy shall reward the team that has shown the best sporting spirit and fair play during the Competition in conformity with the SFF regulations. The Competition Department shall decide the winner based on the team's best discipline of players, officials, and spectators.

ARTICLE 2

FORMS AND ORGANISATION OF THE COMPETITIONS

Curtain Raiser

1. The team winning the Beach Soccer League and the Beach Soccer Knockout Cup shall open the season in a curtain-raiser match.

Beach Soccer League

1. The SFF shall organise the SFF Beach Soccer League, which may be branded with the sponsor's name.
2. The League shall have thirteen (13) teams competing in a double round-robin league version.
3. The Beach Soccer League shall be regarded as a closed League.
4. The game shall be played on the dates, venue, and time fixed by the Federation's Competition Department. The Competition Department shall reschedule the date and time of any match that has been cancelled or abandoned due to Force Majeure or other unforeseen circumstances.

Beach Soccer Cup

1. The SFF shall organise the SFF Beach Soccer Cup, which may be branded with the sponsor's name.
2. The League Cup shall consist of thirteen (13) teams.
3. Thirteen (13) registered teams will participate in the SFF Beach Soccer Cup, which is divided into four pools of four teams.
4. They will play each other in the group stage, and the winners and runners-up will qualify for the semifinals. The final is scheduled for May 2026.
5. The game shall be played on the dates, venue, and time fixed by the Federation's Competition Department. The Competition Department shall reschedule the date and time of any match that has been cancelled or abandoned due to force majeure or other reasons.

The organisation of the Beach Soccer Competitions

1. The League shall start the week after the Curtain Raiser.
2. League matches shall be played weekly.
3. The teams shall play all matches at the Beach Soccer Arena.
4. The matches shall be played on weekdays from 18h00 and on weekends from 16h30.
5. The Competition Department shall accept Beach Soccer team registration from SFF Member Clubs and Non-members.

6. Non-members shall be allowed to register and conclude an affiliation agreement for a maximum of ten (10) players with any/or different Club Members.

Article 3 Beach Soccer Team Registration

1. Seychelles Football Federation club members or other associations may register to participate in Beach Soccer competitions, and the SFF Executive Committee must approve all new team registrations.
2. All Beach Soccer teams participating in BS competitions must have renewed their registration application.
3. The Beach Soccer team whose application is not accepted will not participate in the 2025/26 competition.
4. Once a BS team registration has been accepted, a competition enrolment fee of SCR 500 must be paid.
5. The BS team must register their minimum number of players in FIFA Connect before the engagement deadline (15 days after the current season officially ends) in the Beach Soccer competition. A Club should always maintain the player's minimum quota during the competition.

Article 4 FIFA Connect

Procedures for Team Registration

This section covers only Beach Soccer teams already registered with the SFF and that actively participated in competitions last season.

The required documents to be uploaded to FIFA Connect are:

1. Declaration of Registration for the coming season before the deadline for engagement.
2. List the Office Bearers for the coming season before the engagement deadline.
3. Declaration of Compliance for the coming season before the deadline for engagement.
5. Evidence (high definition colour scanned copy of receipt) of Payment of the Competition Enrolment fee.
6. Registration of Association (from registrar)
7. Letter of good standing (as proof of having submitted audited accounts to the registrar) for the last fiscal year (from the registrar) (for the coming season before the deadline for engagement). The future fiscal year (for associations as teams) will correlate with football seasons.
8. Beach Soccer constitution (whenever a change occurs, SFF must be informed within 72 hours). The scan must be of high quality, as per the guidelines.
9. Registered Club logo (in colour, high definition (minimum 1200 pixels by 1200 pixels), accepted format defined by Connect, and whenever there is a change, must inform SFF within 72 hours)

10. Colour photos of the team's home, away kits, and other kits. SFF must approve any change made during the season.
11. The Beach Soccer team must ensure that enough funds are in their FIFA Connect Team Wallet to be deducted automatically during registration in FIFA Connect.
12. Unless otherwise explicitly indicated, all deadline dates intrinsically mean 11:59:59pm that day.
13. The Competition Department reserves the right to reject documents of unacceptable quality (refer to the FIFA Connect Document Scanning Guidelines and Checklist).
14. Late submissions will incur lateness fees as per the SFF Catalogue of Sanctions
15. The date of acceptance is when SFF receives a document of acceptable quality, which it can and will approve. It is not the date the document was received.
16. The Competition Department will inform BS teams of unacceptable-quality documents within 72 hours. Therefore, they risk late fees if they do not submit high-quality documents promptly.
17. For all intents and purposes, the date of SFF approval (in FIFA Connect) will be used to calculate compensation and any other matters unless otherwise explicitly indicated. This is the same date as the one used in the FIFA Connect Player Passport.
18. The Beach Soccer team must register no more players than the quota permitted for each competition. If there are more players than permitted, SFF reserves the right to de-register them.
19. The Beach Soccer team must negotiate transfers offline (outside of FIFA Connect) and obtain signed Transfer Registration forms from all relevant parties before initiating the request on FIFA Connect.
20. A transferee team that rejects a transfer request after the Transfer Registration form and other required documents have been signed may be fined as per the SFF Catalogue of Sanctions/ or Disciplinary Code.
21. For Transfer Registrations pending longer than one (1) week, SFF shall notify the Transferee club to accept the transfer request. The Transferee team will have two (2) working days to accept the transfer request; otherwise, the SFF Competition Department will force acceptance of the transfer request within two working days (on behalf of the Transferee Team). This may result in a fine for the Transferee Team as per the SFF Catalogue of Sanctions/ or Disciplinary Code.
22. SFF Competition Department may not accept financial agreements and/or contracts whose effective date is older than two (2) weeks from the date of registration submission in FIFA Connect, except for professional players' contracts undergoing attestation by the Ministry of Employment.
23. A Beach Soccer team can change an active player's status (e.g., from Amateur to Professional) anytime. The club must submit a "Player Status Change" form to the SFF Competition Department for consideration. The status change, specifically from Professional to Amateur or Amateur with Contract, must adhere to SFF RSTP regulations.

Article 5 Registration Period

Players may only be registered during one of the two registration periods fixed by the SFF. Exceptions to this rule are:

1. A professional player whose contract has expired before the end of the registration period may be registered outside that registration period, and Associations authorised to register such professionals, provided due consideration is given to the sporting integrity of the relevant competition. Where a contract has been terminated with just cause, FIFA may take provisional measures to avoid abuse, subject to Article 22, defined by FIFA Regulations on the Status and Transfer of Players.
2. Registration periods will be enforced via FIFA Connect. Clubs will not be able to perform registrations outside of the period.
3. The first registration period begins on 5th June and ends on 14th November 2025.
4. The second registration period begins on 8th January 2026 and ends on 04th February 2026.
5. During the second registration period, a BS team will be permitted to transfer up to three (3) players joining and three (3) leaving the club.
6. A BS Team will be permitted up to a combined 5 (new and renewal) registrations.
7. A BS Team can have only three (3) foreign players registered at any one time and is permitted to have only one player in the game at any one time.

Article 6

Player / Coach Registration /Transfers / Loans of Professional Players

1. All player registrations, transfers, and loans must be completed during the two registration periods provided in the SFF regulations, except for emergency transfers.
2. Procedures for registering and transferring Seychellois, non-Seychellois, and minors shall be done according to the provisions stipulated in the SFF regulations. The requirements for each category are annexed in the “SFF Regulations Registrations Requirements Matrix” documents.
3. All registrations, transfers and loans must be done on FIFA Connect and FCMS.
4. Every year, at the end of the season, there will be a rollover, and all active players will revert to passive status. The Beach Soccer team will be required to update the status of their registered players to 'active' again during the Registration period.
5. Players not made active before the end of the first registration period will become free agents.
6. A team from the eleven-a-side league acquiring any players registered in Beach Soccer shall pay the same amount of compensation as per the amount in their respective league.
7. A Beach Soccer is permitted to have only one (1) Foreign coach (where the club employs the coach) at any time during a season.

8. Only one foreign player can be fielded at any one time during a match.
9. A player transferred from Club A to Club B may not be transferred to Club C within 16 weeks. This shall be considered a Bridge Transfer and is not permitted.
10. A player transferred from Club A to Club B as an amateur may transfer back to Club A, provided that any compensation paid by Club B to Club A is refunded by Club A. The player who returned to Club A may not transfer to Club C within the registration period and will only be entitled to participate in an emergency transfer after 16 weeks have elapsed.
11. A player may not register for more than two (2) clubs between the start of a registration period and the start of the next registration period.

Article 7 FIFA Connect

1. Procedures for Player and Official Registration

Beach Soccer teams have two types of stakeholders which can be registered. They are:

- a. Team officials
- b. Players

2. Registrations of stakeholders must be performed in FIFA Connect. Refer to “SFF Regulations Registrations Requirements Matrix” for the exhaustive list of requirements for each of the following registration types:

- a. New Registrations
- b. Renewals
- c. Transfers
- d. Add Roles—This is essentially the same as “New Registrations,” except for requesting access to stakeholders' details if the stakeholders are registered with another club.

3. To ensure the required quality of data, clubs must refer with:

- a. FIFA Connect - Photo Guidelines
- b. FIFA Connect - Player Registration Guidelines
- c. FIFA Connect - Document Scanning Guidelines and Checklist

4. Clubs’ FIFA Connect Club Wallet will be deducted automatically when registrations are approved. The fees are below:

Name of Product (This is what will be shown at the payment stage)	Sport	Cost of Product in Local Currency	Payment	Age Level
Club Official	All	50	Compulsory	All
Team Official	All	50	Compulsory	All
Football Professional Player	All	150	Compulsory	All
Football Amateur Player	All	50	Compulsory	Adult

Football Amateur Player	All	25	Compulsory	Minor
Football Amateur Under Contract Player	All	75	Compulsory	All

The implementation of the FIFA Connect Club Wallet will be effective from the 2026/27 season.

Article 8 FIFA Connect, Teams and Digital ID

FIFA Connect is the online registration platform for players, referees, and officials to obtain a permanent FIFA ID. Teams indicate which team a player is playing for. Digital ID is the facility that FIFA Connect provides to prove that a player is registered and has been added to a team.

Football Competition Management System (FCMS)

FCMS is the online platform operated by SFF to manage its competitions. Teams and Match Officials contribute to managing competitions and matches by performing specific actions below.

Team Management

1. The team must add registered players and officials to the “Men's Senior Team” in FIFA Connect before adding the same players to the FCMS Players List. The team must ensure the number of players listed at any time under “Men's Senior Team” in FIFA Connect does not exceed the maximum number of players for the competition.
2. The team is responsible for ensuring that the players and officials listed in the “Men's Senior Team” in FIFA Connect are the same as those listed in the FCMS Players List. If the team changes players and officials in the “Men's Senior Team” in FIFA Connect, it must also make the same changes in the FCMS Players List.
3. If procedures in (1) and (2) have not been applied, and a player or official from the FCMS Match sheet does not have a digital ID for the “Men's Senior Team” during verification, the player will not be permitted to play or remain in the technical area, and the official will not be allowed to remain in the technical area.
4. The maximum number of players per team specified in the relevant competition regulations must be respected.
5. The team must input the jersey number and position of the player when adding to the FCMS Players List
6. If and when there are changes in the FCMS Players List, whether originating from changing player jersey numbers or changes in the “Men's Senior Team” from FIFA Connect, the team must inform the Competition Department to approve the changes. The Competition Department reserves the right to reject the changes if the team does not state clearly what is changing in the FCMS Players List (i.e. which players have been removed and which players have been added, and what jersey number is allocated to the new player). The preferred communication channels are WhatsApp and Email, followed by a phone call to an SFF Competition Department official. The team's updated Players List must not exceed the maximum number of players for the competition.

7. As indicated in the photos in FIFA Connect, SFF will submit the registered kits on behalf of the club.

Competitions

1. The SFF Competition Department is responsible for creating and managing competitions in FCMS. Each competition will have its own rules and regulations.
2. Breaches of these club rules and regulations will be dealt with under the SFF Catalogue of Sanctions.
3. It is the responsibility of the team to remain within the quotas and rules & regulations set for the competition:

a)	Competition Format	
i)	League	Double Round Robin
ii)	League start date	31 st October 2025
iii)	League end date	28 th May 2026
iv)	Second Registration Period	8 th January 2026 to 04 February 2026
v)	Number of teams	Thirteen (13) teams
vi)	Number of matches	One Hundred and fifty-six (156) matches
vii)	Automatic relegation places	If there are two divisions for any season, teams will be placed according to the standings of the previous season. The Competition Department will determine the number of teams that will participate in the respective Beach Soccer divisions.
viii)	Play-off relegation places	N/A
ix)	Play-off relegation format	N/A
x)	Home team jersey rule	Must play in the registered home kit
xi)	Away team	Must ensure the kit does not clash with home team's registered

	jersey rule	home kit
xii)	Forfeiture	The team forfeiting the match loses ten (10) nil unless the margin of score is greater, in which case the score holds. Any cards issued during the game are upheld.
xiii)	Abandonment	The team responsible for abandonment loses the match ten (10) nil unless the margin of score is greater, in which case the score holds. Any cards issued during the game are upheld.
	Kick-off time	Official kick-off time may be adjusted by up to 30 minutes due to force majeure (Chapter 9 - Article 14 (2))

b)	Disciplinary	
i)	Number of yellow cards for suspension	Five (5) yellow cards
ii)	Number of matches suspended for accumulated yellow cards	One (1) match
iii)	Number of matches suspended for a second yellow card in a game. The two yellow cards in the match are rescinded and replaced with a red card.	One (1) match
iv)	Number of matches suspended for direct red card suspension	Two (2) matches plus any additional disciplinary sanctions
v)	Disciplinary points given per yellow card	Two (2) points
vi)	Disciplinary points given per red card	Four (4) points
vii)	Number of disciplinary points for suspension	Eighteen (18) points
viii)	Number of matches suspended for disciplinary points suspension	One (1) match
ix)	A team accumulating fourteen (14) disciplinary points in a match will be fined as per the SFF Catalogue of Sanctions.	As per SFF Catalogue of Sanctions/ Disciplinary Code

c)	Players List	
i)	Minimum number of active players	Twelve (12) players
ii)	Maximum number of active players	Twenty (20) players

iii)	Minimum age of player's registration	Fourteen(1) years old at the time of registration
iv)	Maximum number of foreign players in the Players List	Three (3) foreign players
v)	Maximum number of foreign players in the match sheet	Three (3) foreign players
vi)	The maximum number of foreign players playing at a time	One (1) foreign player

d)	Matchsheet	
i)	Minimum number of players for the match to begin or continue	Three (3) players
ii)	Maximum number of outfield substitutes	Six (6) players
iii)	Maximum number of goalkeeper substitutes	One (1) goalkeeper
iv)	Maximum number of players on the Match sheet	Twelve (12) players
v)	Maximum number of (club & team) officials on the Match sheet	Five (5) officials

Match Procedures

1. Refer to “SFF Match Procedures for Clubs” on club requirements.
2. Furthermore, besides using FIFA Connect and FCMS, clubs must adhere to any requirements attributed to the match day procedure mandated by the SFF Department Competition after SFF gives one month’s notice.

ARTICLE 9: FIELDING TEAMS

1. A team shall tick alongside their starting five players' names and cross alongside their seven substitute players on the team sheet. Twelve (12) players shall feature as those above on the team sheet.
2. The minimum number of registered players for the two teams to commence the match shall be three (3).
3. The minimum number of players on the field to continue a match shall be three (3).

4. A dispute over a player's right to play shall be conveyed to the referee or match commissioner and recorded before kick-off. Any dispute may not preclude the player from participating.

5. Only players registered in FIFA Connect and added to the club's Players List in FCMS for the relevant competition will be authorised to participate in the match. The referee shall prevent the player from participating in the match.

6. A team shall automatically forfeit a game if it cannot field a team at the match's official starting time. The referee should only authorise an additional 10 minutes if the team requests it and provides acceptable reasons for the delay.

7. Any of the two teams that field an illegal player shall automatically cause the forfeiture of the match, regardless of whether an official complaint is being received from the opposing team. An illegal player is an unregistered player or an ineligible player.

8. A match shall be replayed in its entirety under the following conditions:
Full Replay Required

a) If a match is abandoned before the end of the second period, it shall be replayed in full.

Continuation from Point of Abandonment

b) If the match is abandoned during the third period, it shall resume from the exact minute it was stopped, maintaining the score and conditions at the time of abandonment.

Match Considered Final

c) If a match is abandoned within the last five minutes of the third period, it shall be considered final, and the result at the time of abandonment shall stand if no teams contest.

Responsibility for Costs if a match is to be continued

d) A team wishing to complete the remaining time of an abandoned match, as outlined above, must agree to cover the travel expenses of its opponent as decided by the Competition Department.

9. The Competition Department of the SFF may not consider postponement of any scheduled match unless both teams mutually agree. An alternative date for the fixture is proposed and requested in writing at least 14 days before the match, or unless, in the opinion of the SFF Competition Department or because of Force Majeure, a postponement is in the interest of the game or competition, in which case the Competition Department may exceptionally waive the 14-day rule.

10. In the event of a clash of colours at any match, the "away" team shall provide an alternative strip. An "away" team is shown second on the fixture for this regulation. Home teams must play in official home colours as declared at the beginning of a football season. If the home team cannot play in its home colours, the home team becomes

responsible for ensuring there is no colour clash against the away team's away kit colours. A team in default may be fined or censured and may forfeit the game.

11. Each team captain shall wear an armband displaying his clear identification on the field of play.

12. All players' jerseys must bear identifiable numbers from **1 to 15**, corresponding with the numbers against their names listed on the official team sheet. If displayed, names on shirts must correspond to or identify with the team/club or player's name as registered with the SFF. Goalkeepers shall not wear the same numbers as substitute goalkeepers of their team without the referee's agreement before the game.

13. A team shall ensure the players are medically fit before any match. The Club is responsible for its players' regular medical and physical fitness throughout the season.

14. The SFF or its appointed agents may conduct periodic, prescribed, random drug testing. A positive reaction to tests may result in the suspension of the player(s), and the club may be sanctioned.

15. Each Club's responsibility is to ensure the player can be evacuated to a medical facility during the match should the need arise, and should make prior arrangements for this eventuality.

ARTICLE 10: **QUALIFICATION OF PLAYERS**

1. A player or team official is considered eligible to participate in SFF competitions when registered in FIFA Connect, added to the "Men's Senior Team" in FIFA Connect and listed in the club's FCMS Players List for the relevant competition and season. The club is responsible for ensuring registered players or team officials remain eligible (e.g. GOP remains valid).

2. To register for the beach soccer competitions, a player must be at least 14 years old at the time of registration.

3. Only a registered player who has not been suspended or banned by the SFF can participate in the SFF Beach Soccer competition. The disciplinary measure has either not been discharged or has expired within the time stipulated by the SFF.

4. A player shall be permitted to compete for only one Club in Beach Soccer. Inclusion on a team sheet shall be deemed as having participated in a match.

5. No guest players, National or International, are allowed to participate.

Article 11 **Registration of an SFF member club in Beach soccer**

1. Register a maximum of 20 players and a minimum of 12 players in the Beach Soccer League from their eleven-aside registered players or any players not registered with any member clubs in any division.
2. No foreign players from an eleven-aside Beach Soccer Member Club shall be permitted to play in any Beach Soccer competitions.
3. A Member Club Beach Soccer team shall not conclude any player affiliation with any other eleven-aside Member Club.
4. All players' registration must be done in FIFA Connect
5. Only direct red cards received in eleven-aside shall prevent a player from participating in Beach Soccer.
6. A team may request a player change only if one of the above players has been certified incapacitated to play for over two months.
7. The Member Club Beach Soccer team shall hold the same name as their registered Beach Soccer team, with "Beach Soccer Team" added.
8. The Beach Soccer team shall not fixture on the same date as its Member Club team, but shall not object to participating 24 hours before or after their Member Club match.

Article 12 Registered Non-Member Beach Soccer Team

1. Register a maximum of 20 players and a minimum of 12 players in the Beach Soccer League.
2. A Beach Soccer team may not register more than ten (10) affiliated players, which shall be included in the above quota.
3. A team may request a player change only if any affiliated players have been certified incapacitated to play for over two months.
4. A team may register the affiliated players only during registration periods.
5. The two teams shall draft an affiliation agreement or use the SFF template and submit it in FIFA Connect.
6. No foreign players shall be considered for affiliation with a team.
7. A player from an affiliated team shall not be allowed to play in a beach Soccer match if he is under any suspension for violent conduct.
8. A red card received after a second-cautionable offence from the Eleven Aside League shall not prevent the player from participating in Beach Soccer.
9. An expulsion or direct red card received in eleven-aside for violent conduct only shall prevent an affiliated player from participating in Beach Soccer.

Article 13 Tiebreaker

1. In case of equality of points between two teams or more, after all the league matches have been played or the match awarded because of forfeiture, the rankings of the teams shall be established according to the following criteria:
 - a) A greater number of points obtained in the matches between the concerned teams.
 - b) Better goal differences between the concerned teams.
 - c) Most goals scored by the concerned teams in a match.
 - d) Most matches won between the concerned teams.
 - e) Better goal differences between the concerned teams in the League.
 - f) Most goals scored in the league.
 - g) Most matches won in the league.
 - h) Fewest matches lost in the league.
 - i) Fair play score - least points after deducting two points for yellow and four for red cards.
2. The above tiebreakers shall be programmed in the FCMS system, which is synonymous with the standings on the SFF website.

Article 14 **Players Jerseys**

- 1) Each team must wear the home and away colours registered by its club. The two kits' colours must be significantly different to avoid kit and colour clashes with the home team's kit.
- 2) The home team must always respect their registered home colours.
- 3) The away team must always travel with two different kinds of kits.
- 4) When the referee believes the official and duly registered colours of the two opposing teams might lead to confusion, the visiting team must change its jerseys.
- 5) The players' jerseys must be numbered from 1 to 15. The jersey numbers must be identical to those indicated on the players' licenses for the whole duration of the competition. The names on the players' jerseys must be similar to their names or popular names registered on FCMS.

The kits must be photographed in colour and clarity, submitted in FIFA Connect, and updated in the Football Competition Management System (FCMS).

ARTICLE 15: **CAUTIONS AND EXPULSIONS**

A caution:

1. A caution (yellow card) is a warning from the referee to a player during a match to sanction unsporting behaviour of a less serious nature (cf. Law 12 of the Laws of the Game).
2. Two cautions received during the same match incur an expulsion (indirect red card and, consequently, automatic suspension from the next match. The two cautions that incurred the red card are to be rescinded.

3. A player receiving an accumulation of five (5) yellow cards shall automatically be suspended from the team/club's next game played. In the event of a transfer, the player shall only be eligible to play for his new Club where the player or his previous Club has completed its matches, whichever is earlier.
4. The Disciplinary Committee may extend the duration of this suspension.
5. If an abandoned match is to be replayed, any caution issued during that match shall be annulled. If the match is not to be replayed, the cautions received by the team responsible for the abandonment are upheld; if both teams are responsible, all cautions are upheld.
6. If a player is guilty of serious unsporting behaviour as defined in Law 12 of the Laws of the Game and is sent off (direct red card), any other caution he has previously received in the same match is upheld.

An expulsion:

1. Expulsion is the referee's order to someone to leave the field of play and its surroundings, including the substitutes' bench, during a match. The person sent off may be allowed into the stands unless he is serving a stadium ban. He shall not be allowed in the VIP area.
2. The expulsion is a red card for players and officials. The red card is regarded as direct if it sanctions serious unsporting behaviour as defined by Law 12 of the Laws of the Game; it is viewed as indirect if it results from an accumulation of two yellow cards.
3. An official sent off may instruct the person replacing him on the substitutes' bench. He shall, however, ensure that he does not disturb the spectators or disrupt the flow of play.
4. An expulsion automatically incurs suspension from the subsequent two (2) matches, even if imposed in a later abandoned match and/or cancelled. The Disciplinary Committee may extend the duration of the suspension.
5. A youth player who has received a direct or indirect red card shall not be allowed to play in any competition until his suspension has been served in the competition in which he received the red card.

ARTICLE 16: SUBSTITUTION OF PLAYERS

1. No limitation of substitution
2. Players may be substituted at any time during a match.

3. Before starting the game, the names of a maximum of seven players, six outfield players and one goalkeeper. If you do not have a substitute goalkeeper, you may have seven outfield players. Still, you must identify which outfield player will replace the goalkeeper.

ARTICLE 17 **FINANCIAL PROVISIONS**

Player Compensation

Beach Soccer Compensation Table				
Players age	3rd Year	2nd Year	1st Year	Prorate
18 to 23 yrs.	Sr 4,687	Sr 3,125	Sr 1,562	130.17
24 to 28 yrs.	Sr 6,562	Sr 4,375	Sr 2,187	182.25
29 to 32 yrs.	Sr 4,687	Sr 3,125	Sr 1,562	130.17
33yrs onwards	Sr 2,812	Sr 1,875	Sr 937.5	78.12

1. The Eleven Aside compensation table shall apply to all transfers between Eleven Aside and Beach Soccer.
2. Rates apply if the player has been registered with a team/club for three (3) years. If less than three years, a percentage reflects the number of years between 1 and 3 years. Compensation shall begin after the player has been with the Club for over four (4) months from the registration date.
3. The Competition Department shall prorate compensation between the years from one to three. For example, the prorate stipulated above will be multiplied by the number of months the player has been with the Beach Soccer.
4. All first-time registrations shall be registered on the player's passport in FIFA Connect. We will temporarily accept manual registrations that were previously recorded.

Tickets

1. The home team shall sell tickets and inform the SFF officer of the number of tickets sold.

Beach Soccer Prize Money

Beach Soccer League		Beach Soccer Cup	
1	60,000.00	1	40,000.00
2	40,000.00	2	25,000.00
3	25,000.00		
4	15,000.00		

ARTICLE 18 **DISCIPLINARY MEASURES**

Disciplinary measures (for players, officials, and others) shall apply as per the SFF Disciplinary Code.

ARTICLE 19 **APPEALS**

The procedure for appeal, as provided for in the SFF Regulations 17, shall apply.

Annexe 1 - Match Procedures

Step	Timing	Participants	Actions
1	At the latest 48 hours before kick-off	FIFA Systems Manager	Ensure the match is scheduled As all the activities will be managed through FIFA systems, the FIFA systems managers will ensure the system is ready to capture all data about the match. This includes, critically, that the match is scheduled correctly and the clubs' players' squads/lists are correct.
2	At the latest 48 hours before kick-off	FIFA Systems Manager	Run 3rd-party checks FIFA systems are not able to manage certain aspects required by SFF, and 3rd party systems are used to ensure compliance. The FIFA systems manager will conduct these checks, and any non-compliance will be reported accordingly.
3	At the latest 48 hours before kick-off	Referee's Coordinator	Finalise match officials and staffing The referee's coordinator will finalise appointments for the match and ensure all staff are finalised.
4	At the latest 48 hours before kick-off	Club Representative	Request a change to the competition Players List Clubs may make changes to their players' list up until 48 hours before the scheduled kick-off of the match. Inside the 48 hours before the match kick-off, no changes will be permitted unless specifically authorised by the SFF Competitions Director.
5	Between 48 hours and 24 hours before kick-off	Club Representative	Send a preliminary team sheet of 20 players Between 48 hours and 24 hours before kick-off, the clubs must send a preliminary team sheet with their 20 players and officials. This will not be considered the final list, but it is helpful for the clubs themselves, the Match Commissioner and the FIFA systems managers, as there will not be a rush in the final moments to enter all 20 players and officials. The captain and goalkeeper may be indicated. Preliminary jersey numbers of players must also be included. Clubs can send as many preliminary match sheets as they

			require during this period. Clubs can select and unselect players from their squad into the list of 18 players on the match sheet. The club will receive communication from the Match Commissioner for a technical/consultative meeting regarding the match.
6	Around 24 hours before kick-off	Match Commissioner	The Match Commissioner will communicate with the home and away clubs for a technical/consultative meeting regarding the match. The items to discuss and confirm are: - the time of the match - the home team kit colours and away team kit colours, to ensure no colour clash - any special procedures or match protocols that will be applied for the match The above items must be shared with the clubs in good time, and it is the responsibility of the Match Commissioner. Additionally, the MC must ensure the kit colour mentioned by the clubs is the one in FCMS.
7	Between 24 hours and 45 minutes before kick-off	Club Representative	Submit the match sheet of 20 players and ten (10) team and/or club officials. Between 24 hours and 40 minutes before the scheduled kick-off of the match, clubs must submit the Matchsheet. The match sheet cannot be changed in FCMS for 40 minutes before kick-off. The captain and goalkeeper must be clearly indicated. The jersey numbers of all players (starting 11 and substitutes) must be included and must be the same as what will be verified. Failure to comply will result in fines defined in the SFF Book of Sanctions. If FCMS is not operational, clubs must submit the Matchsheet on a paper Matchsheet template obtained from the match officials. It is the responsibility of clubs to ensure players and (team and/or club) officials named on the paper Matchsheet are registered in FIFA Connect and added to the relevant team in FCMS. If clubs are found to have used players and (team and/or club) officials not registered in FIFA Connect and added to the team in FCMS, clubs will face disciplinary actions as per SFF Regulations. If the club does not submit or change their preliminary Matchsheet, it automatically becomes the final

			Matchsheet after 45 minutes before kick-off.
8	Between 45 minutes and before kick-off	Club Representative	Update Matchsheet Between 45 minutes before the scheduled kick-off and before the scheduled kick-off, clubs may still make changes to the Matchsheet. These last-minute starting line-up changes must be requested through the SFF Competition Department or its representatives. If clubs are found to have used players and team & club officials not registered in FIFA Connect and added to the Team in FCMS, clubs will face disciplinary actions as per SFF Regulations.

9	Between 38 minutes and 34 minutes before kick-off	Match Official(s) Home Club Representative Away Club Representative	Home team player verification The match officials, home club representative and away club representative will carry out the player verification process. Please refer to the Player Verification process document for full details on how this will be executed. Players must wear the same jersey number during the match as they verified against. Failure to comply will result in a fine as per the SFF Book of Sanctions. Should a team insist on utilising a player not on the match sheet, the Match Officials shall forfeit the match at the kick-off time. As soon as player verification is completed, the team may proceed to warm-up. Note that the match officials may decide to perform player verification on the away team first if the home team is not ready. The home team will be sanctioned as per the SFF Book of Sanctions.
10	Between 34 minutes and 30 minutes before kick-off	Match Official(s) Home Club Representative Away Club Representative	Away team player verification The match officials, home club representative, and away club representative will carry out the player verification process. Please refer to the Player Verification process document for full details on how this will be carried out. Players must wear the same jersey number during the match as they verified against. Failure to comply will result in a fine as per the SFF Book of Sanctions. Should a team insist on utilising a player not on the match sheet, the Match Officials shall forfeit the match at the kick-off time. As soon as player verification is completed, the team may proceed to warm-up. If the away team is not ready for player verification by the said time, the club will be fined as per the SFF Book of Sanctions. Note that if the match officials decide to perform player verification on the away team first, this player verification will be for the home team.

11	Before kick-off or during half-time	Home Club Representative Away Club Representative	Lodge protest The club representative may protest a player or the opposing club/team. This must be done before the match kicks off and handed over to the Match Commissioner. If the Match Commissioner can resolve the protest before the match, the Match Commissioner will make the best attempt to do so. The Club must obtain the "SFF Protest Form" from the Match Officials.
12	4 minutes before kick-off	Stadium Media Coordinator	Home Team roll call
13	2 minutes 30 seconds before kick-off	Stadium Media Coordinator	Away Team roll call
14	Between 5 minutes and 3 minutes before kick-off	Players	Line up in the players' waiting area (tunnel) Players will leave their changing rooms and stay in the waiting area. They will stay in the waiting area until instructions from the match officials to move onto the pitch.
15	Between 3 minutes and 2 minutes before kick-off	Players	Players line up on the pitch Players will line up on the playing pitch for photos or other formalities.
16	Between 1 minute and 30 seconds before kick-off	Match Officials Players (Captain)	Coin toss to decide playing side/direction Captains of both teams must be in the centre circle to observe the coin toss performed by the referee. The playing directions and team to kick off will be decided.

Kick-off

17	During the match	Home Club Representative Away Club Representative	A Club representative must submit a request for player substitution using "Substitution" slips obtained from Match Officials. The Club Representative and a Match Official must sign the slip. The match official must take a photo of the substitution slip immediately using the tablet device provided.
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18	During the match	4th Official	Update main match events The 4th Official will record the main match events, including goals, yellow cards, red cards, and substitutions. Currently, this will continue to be captured on SFF's Referee's Report template, which they have been using. In the future, officials will be trained to enter data directly into FIFA FCMS, allowing for live score updates to be captured.
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Final Whistle

19	Within 15 minutes after final whistle	Club Representative	A Club Representative must make themselves available for an interview with the media (as per media protocol, which will cover how many questions, who can represent the club (Team Manager and/or Team Coach))
20	Within 30 minutes after final whistle	Referee Match Officials	Confirm match events and complete match Referees and Match Officials validate and confirm the match events captured by the 4th Official during the match. The FIFA systems managers will assist the 4th Official to enter the data into FIFA FCMS if required. Once the match events data are captured into FIFA FCMS, the referee or match official will complete/close the match. The referee or match official must capture a photo of all paper-based documents (e.g. Protest forms).
21	Within 24 hours after the final whistle	FIFA Systems Manager	A copy of the PDF Match Report will be posted on the SFF website and will be publicly accessible.
22	Within 72 hours after the final whistle	Club Representative	Request to correct match report data The SFF Competition Department will make available the Match Report on the SFF website as soon as the match is completed. The Club may submit a request to correct match report data (using the "Match Data Correction" form) to the SFF Competition Department. The request must be supported by evidence and signed by all parties involved. The form must be submitted physically to the SFF Competition Department, and may also be sent via agreed

			official channels (for now email or WhatsApp group).
23	Within 7 days after final whistle	Home Club Representative Away Club Representative	Lodge complaint The club representative may lodge a complaint against a player or the opposing club/team at anytime after the kick-off whistle. The Club must obtain the "SFF Complaint Form" from the Match Officials or the SFF Headquarters.

Annexe 2 – Registration Requirements Matrix

Stakeholders

Stakeholders		
#	Name	Abbreviation
1	Loaner Club	LC
2	Player To Be Loaned	PLR
3	Player To Be Registered First Time	PLR
4	Player To Be Transferred	PLR
5	Player Whose Registration Is To Be Renewed	PLR
6	Registering Club	RC
7	Registering Club (Loanee Club)	RC
8	Registering Club (Transferee Club)	RC
9	Registering Club (Transferee Club/Foreign Club)	RC
10	Registering Club (Transferee Club/Local Club)	RC
11	Seychelles Department of Immigration	DIM
12	Seychelles Football Federation (FIFA Member Association)	SFF
13	Seychelles Ministry of Employment	MOE
14	Seychelles Ministry of Health	MOH
15	Seychelles National Sports Council	NSC
16	Transferer Club	TRC
17	Transferer Club (Foreign Club)	TRC
18	Transferer Club (Local Club)	TRC

Documents

Documents		
#	Name	Abbrev
1	Clearance Certificate	CLC
2	Contract Attestation Confirmation Letter	CACL
3	Employment Form	EF
4	First Time Registration Form	FRF
5	Fitness Examination Report	FER
6	Gainful Occupational Permit	GOP
7	International Transfer Certificate	ITC
8	Loan Registration Form	LRF
9	Medical Certificate	MC
10	Parental Consent Letter	PCL
11	Physical Examination Report	PER
12	Player Contract	PC
13	Player National Identity Card	NIC
14	Player Passport	PP
15	Player Release Letter	PRL
16	PLR National Identity Card	NIC
17	PLR Passport	PP
18	Police Character Certificate	PCC
19	RC Player Insurance Policy	PIP
20	Transfer Registration Form	TRF
21	Workplace Release Letter	WRL
22	Workplace Release Letter (always accompanied by GOP)	WRL

First Time Registration

Administrative Process

Administrative Process		Registrations							
		Professional				Amateur			
		Seychellois		Non-Seychellois		Seychellois		Non-Seychellois	
Step	Description	Adult	Minor (> 14 years)	Adult	Minor	Adult	Minor	Adult	Minor
1	Registrering Club (RC) shall request that the Seychelles Football Federation (SFF) confirm player status in FIFA Transfer Matching Systems (TMS). Once the player (PLR) status (as having never been registered) is confirmed, the RC may proceed with registering PLR. If the player cannot be confirmed as never having been registered, the RC must follow the International Transfer-In procedures.			Y				Y	Y
2	RC must meet FIFA requirements for registration of minors (RSTP). The necessary forms, documents and evidence must be provided to the SFF to submit to FIFA for approval.								Y
3	RC shall collect a hard copy of the Employment Form (EF) from the SFF. RC shall complete the form.			Y					
4	The RC shall submit the completed EF along with a valid copy of the PLR's passport and Police Character Certificate (PCC) to the SFF's Competition Department for signing and approval (by stamping).			Y					

5	RC shall provide the relevant documents* (endorsed by the SFF) to the Seychelles National Sports Council (NSC) for signing and approval.			Y *EF, valid copy of PLR PP & PCC					
6	PLR must perform a Physical Examination (meeting minimum requirements of NSC) with an approved/recognised medical doctor. The Physical Examination Report (PER) must be certified by the NSC.	Y	Y	Y		Y	Y	Y	Y
7	RC shall provide the relevant medical documents of the PLR to the Ministry of Health (MOH), as requested by the MOH, so that the PLR may be medically certified. Upon certification, a Medical Certificate (MC) shall be issued by the MOH.	Y	Y	Y		Y	Y	Y	Y
8	RC shall provide the EF (approved by both MA and NSC), MC and PER to the Seychelles Department of Immigration (DIM) to request a Gainful Occupational Permit (GOP). RC must follow and adhere to all procedures and requirements of the DIM. These may extend to requirements from other entities such as the Ministry of Health (MOH) and the Ministry of Employment (MOE) (e.g. inspection of accommodation).			Y					
9	Once the GOP is approved, RC must submit the relevant documents* to NSC to obtain a Clearance Certificate (CLC). Note that although the NSC had already approved the EF, it may decline issuing a CLC based on new evidence or information.			Y *GOP, EF, MC and PER					

10	RC must submit relevant documents* to the MOE for attestation. The MOE will issue a Contract Attestation Confirmation Letter (CACL), which indicates the attestation is being processed.	Y *MC, PER and a copy of PLR's Contract (PC)	Y *MC, PER and a copy of PLR's Contract (PC)	Y *GOP, EF, MC and PER and copy of PLR's Contract (PC)					
11	If the contract attestation by the MOE is not completed within one month, the RC must request a new CACL each month and submit it to the SFF's Competition Department.	Y	Y	Y					
12	RC must submit relevant documents* to the SFF's Competition Department. Before finalising and approving the registration, the SFF's Competition Department requires: - Signed PC (not attested) (if professional or amateur under contract) - CACL from MOE (which indicates a request for contract attestation has been made) And also may request additional documents, such as: - Relevant RC Player Insurance Policies (PIP) - PLR National Identity Card (NIC)	Y	Y	Y *GOP and CLC					
13	RC must obtain a signed Parental Consent Letter (PCL) from the parents/guardians of the minor PLR.		Y				Y		Y
14	RC must obtain a signed Workplace Release Letter (WRL) from the place of employment and a copy of the GOP. This must be submitted to the SFF during registration.							Y	

15	RC must obtain (online on SFF's website, or collect in person from SFF) and complete a First-Time Registration Form (FRF). The FRF must be signed by the TRC, RC and PLR, and submitted back to SFF in high-quality digital form (preferably PDF format) during the FIFA Connect process.	Y	Y	Y		Y	Y	Y	Y
16	RC must initiate and process a First-Time Registration in FIFA Connect. The MA's Competition Department will approve or reject the application based on the authenticity and quality of the documents uploaded. The same documents generated/issued from the Administrative process must be uploaded into FIFA Connect during the player's registration. Once the final attested PC from the MOE has been received, the same is uploaded, even if it is after the First-Time registration has been completed.	Y	Y	Y		Y	Y	Y	Y

FIFA Connect Process

FIFA Connect Process		Registrations							
		Professional				Amateur			
		Seychellois		Non-Seychellois		Seychellois		Non-Seychellois	
Step	Description	Adult	Minor (> 14 years)	Adult	Minor	Adult	Minor	Adult	Minor
	The FIFA Connect process must be completed in line with the "FIFA Connect Player Registration Guidelines" document								
1	RC must upload a "bust" photo of the PLR taken not more than 6 months ago. Preferably the PLR should be in the RC home kit, otherwise in representative jersey with similar colour.	Y	Y	Y		Y	Y	Y	Y

2	RC must upload the completed First-Time Registration Form (FRF)	Y	Y	Y		Y	Y	Y	Y
3	RC must upload the PLR National Identity Card (NIC). The NIC must be valid until the end of the registration window.	Y	Y			Y	Y		
4	RC must upload the PLR Passport (PP). The PP must be valid at the end of the registration window for the whole remainder of that season.			Y				Y	Y
5	RC must upload the Gainful Occupational Permit (GOP). The GOP must be valid at the end of the registration window for the remainder of that season. The enforcement of expired GOP is performed by the DIM, but may be reviewed and informed by the SFF.			Y					
6	RC must upload the Clearance Certificate (CLC). Note that the CLC expiry date is synchronised with the GOP expiry date.			Y					
7	RC must upload the Workplace Release Letter (WRL) and a copy of the PLR's GOP.							Y	
8	RC must upload the Parental Consent Letter (PCL).		Y				Y		Y
9	RC must upload the Contract Attestation Confirmation Letter (CACL).	Y	Y	Y					
10	RC must upload the Physical Examination Report (PER)	Y	Y	Y		Y	Y	Y	Y
11	RC may upload the RC Player Insurance Policy (PIP)	Y	Y	Y		Y	Y	Y	Y

Notes

Notes

At each step, the authoritative entities may reject or deny approval and the issuance of required documents. The RC cannot proceed until an appeal and subsequent approval are granted.

SFF recommends the NSC's specialist doctors perform Physical Examinations.

The FIFA Connect process must be completed in line with the "FIFA Connect Player Registration Guidelines" document.

All documents uploaded into FIFA Connect must be in line with the "FIFA Connect - Document Scanning Guidelines and Checklist" document.

All photos uploaded into FIFA Connect must be in line with the "FIFA Connect Photo Guidelines" document.

Transfer Registrations are approved not only on the authenticity of documents, but on the digital quality. Poor quality photos or low resolution scans may lead to delays in processing, ultimately to rejection of registrations.

A minor is a PLR who is under 18 at the end of the registration period.

The minimum age for a player to be registered on FIFA Connect is 6 years old.

FIFA Connect begins tracking the player passport from the age of 12 upwards.

Minors are not issued with GOPs, but instead are covered by the parents'/guardians' GOP.

DIM will not issue more than 4 GOPs for foreign players per club. SFF will trust DIM's authority.

Renewal

Administrative Process

Administrative Process		Registrations							
		Professional				Amateur			
		Seychellois		Non-Seychellois		Seychellois		Non-Seychellois	
Step	Description	Adult	Minor (> 14 years)	Adult	Minor	Adult	Minor	Adult	Minor
1	If the Player's (PLR) GOP has expired, RC shall collect a hard copy of the Employment Form (EF) from the SFF. RC shall complete the form.			Y					
2	Suppose the Player's (PLR) GOP has expired. In that case, RC shall submit the completed EF along with a valid copy of the PLR's passport and Police Character Certificate (PCC) to the SFF's Competition Department for signing and approval (by stamping).			Y					
3	If the Player's (PLR) GOP has expired, RC shall provide the relevant documents* (endorsed by the SFF) to the Seychelles National Sports Council (NSC) for signing and approval.			Y *EF, valid copy of PLR PP & PCC					
4	If the previous Physical Examination Report (PER) has expired, PLR must perform a new Physical Examination (meeting minimum requirements of NSC) with an approved/recognised medical doctor. The Physical Examination Report (PER) must be certified by the NSC.	Y	Y	Y		Y	Y	Y	Y

5	Medical Certificates (MCs) are valid for 5 years, after which a new MC must be obtained. If necessary, RC shall provide the relevant medical documents of the PLR to the Ministry of Health (MOH), as requested by the MOH, so that the PLR may be medically certified. Upon certification, a Medical Certificate (MC) shall be issued by the MOH.	Y	Y	Y		Y	Y	Y	Y
6	If the Player's (PLR) GOP has expired, RC shall provide the EF (approved by both MA and NSC), MC and PER to the Seychelles Department of Immigration (DIM) to request a Gainful Occupational Permit (GOP). RC must follow and adhere to all procedures and requirements of the DIM. These may extend to requirements from other entities such as the Ministry of Health (MOH) and the Ministry of Employment (MOE) (e.g. inspection of accommodation).			Y					
7	If the Player's (PLR) GOP has expired and was required, and once the GOP is approved, RC must submit the relevant documents* to NSC to obtain a Clearance Certificate (CLC). Note that although the NSC had already approved the EF, it may decline issuing a CLC based on new evidence or information.			Y					
8	RC must submit relevant documents* to the MOE for attestation. The MOE will issue a Contract Attestation Confirmation Letter (CACL), which indicates the attestation is being processed.	Y *MC and PER, and a copy of PLR's Contract (PC)	Y *PCL, MC and PER and a copy of PLR's Contract (PC)	Y *GOP, EF, MC and PER and a copy of PLR's Contract (PC)					

9	If the contract attestation by the MOE is not completed after 1 month, every month the RC must request a new CACL and submit it to the MA's Competition Department.	Y	Y	Y					
10	RC must submit relevant documents* to the SFF's Competition Department. Before finalising and approving the registration, the SFF's Competition Department requires: - Signed PC (not attested) (if professional or amateur under contract) - CACL from MOE (which indicates a request for contract attestation has been made) And also may request additional documents, such as: - Relevant RC Player Insurance Policies (PIP) - PLR National Identity Card (NIC)	Y	Y	Y *GOP and CLC					
11	If the Parental Consent Letter (PCL) has expired or is no longer valid for other reasons, RC must obtain a new signed PCL from the parents/guardians of the minor PLR.		Y				Y		Y
12	If the Workplace Release Letter (WRL) has expired or is no longer valid for other reasons, RC must obtain a new signed WRL from the place of employment and a copy of the GOP of the PLR. This must be submitted to the SFF during registration.							Y	

13	RC must initiate and process a renewal request in FIFA Connect. The SFF's Competition Department will approve or reject the application based on the authenticity and quality of the documents uploaded.								
	The same documents generated/issued from the Administrative process must be uploaded into FIFA Connect during the registration of the player in FIFA Connect. Once the final attested PC from the MOE has been received, the same is uploaded, even if it is after the transfer has been completed.	Y	Y	Y		Y	Y	Y	Y

FIFA Connect Process

FIFA Connect Process		Registrations							
		Professional				Amateur			
		Seychellois		Non-Seychellois		Seychellois		Non-Seychellois	
Step	Description	Adult	Minor (> 14 years)	Adult	Minor	Adult	Minor	Adult	Minor
	The FIFA Connect process must be completed in line with the "FIFA Connect Player Registration Guidelines" document.								
1	RC must upload a "bust" photo of the PLR if the previous photo is more than 3 years old. The new photo uploaded cannot be more than 6 months old. Preferably, the PLR should be in the RC home kit, otherwise in a representative jersey with a similar colour.	Y	Y	Y		Y	Y	Y	Y
2	The PLR National Identity Card (NIC) must be valid until the end of the registration window. If the previous NIC has expired, RC must upload a new valid NIC.	Y	Y			Y	Y		

3	The PLR Passport (PP) must be valid at the end of the registration window for the whole remainder of that season. If the previous PP has expired, RC must upload a new valid PP.			Y				Y	Y
4	The Gainful Occupational Permit (GOP) must be valid at the end of the registration window for the whole remainder of that season. The enforcement of expired GOP is performed by the DIM, but may be reviewed and informed by the SFF. If the previous GOP has expired or will expire before the end of the season, RC must upload a new valid GOP.			Y					
5	The expiry date of the Clearance Certificate (CLC) issued by NSC is synchronised with the PLR's GOP expiry date. RC must upload a new CLC if the previous CLC has expired.			Y					
6	RC must upload the Workplace Release Letter (WRL) and a copy of the PLR's GOP if the previous WRL has expired or is no longer valid for other reasons.							Y	
7	RC must upload the Parental Consent Letter (PCL) if the previous PCL has expired or is no longer valid for other reasons.		Y				Y		Y
8	RC must upload the Contract Attestation Confirmation Letter (CACL) if the MOE is attesting PC.	Y	Y	Y					
9	RC must upload the Physical Examination Report (PER) if the previous PER has expired or is no longer valid for other reasons.	Y	Y	Y		Y	Y	Y	Y
10	RC may upload the RC Player Insurance Policy (PIP)	Y	Y	Y		Y	Y	Y	Y

Notes

Notes

At each step, the authoritative entities may reject or deny approval and issuing of required documents. The RC cannot proceed until an appeal and subsequent approval is granted.
SFF recommends that the NSC's specialist doctors perform Physical Examinations.
The FIFA Connect process must be completed in line with the "FIFA Connect Player Registration Guidelines" document.
All documents uploaded into FIFA Connect must be in line with the "FIFA Connect - Document Scanning Guidelines and Checklist" document.
All photos uploaded into FIFA Connect must be in line with the "FIFA Connect Photo Guidelines" document.
Transfer Registrations are approved not only on the authenticity of documents, but on the digital quality. Poor quality photos or low resolution scans may lead to delays in processing, ultimately to rejection of registrations.
A minor is a PLR who is under 18 at the end of the registration period.
FIFA Connect begins tracking the player passport from the age of 12 upwards.
Minors are not issued with GOPs, but instead are covered by the parents'/guardians' GOP.
DIM will not issue more than 4 GOPs for foreign players per club. SFF will trust DIM's authority.

Domestic Transfer-In-Out

Administrative Process

Administrative Process		Registrations							
		Professional				Amateur			
		Seychellois		Non-Seychellois		Seychellois		Non-Seychellois	
Step	Description	Adult	Minor (> 14 years)	Adult	Minor	Adult	Minor	Adult	Minor
1	RC may request from the TRC the Player Release Letter (PRL).	Y	Y	Y		Y	Y	Y	Y
2	If the previous Physical Examination Report (PER) has expired, PLR must perform a new Physical Examination (meeting minimum requirements of NSC) with an approved/recognised medical doctor. The Physical Examination Report (PER) must be certified by the NSC.	Y	Y	Y		Y	Y	Y	Y
3	Medical Certificates (MCs) are valid for 5 years, after which a new MC must be obtained. If necessary, RC shall provide the relevant medical documents of the PLR to the Ministry of Health (MOH), as requested by the MOH, so that the PLR may be medically certified. Upon certification, a Medical Certificate (MC) shall be issued by the MOH.	Y	Y	Y		Y	Y	Y	Y
4	RC shall provide the relevant documents* to the Seychelles Department of Immigration (DIM) to request renewal of the Gainful Occupational Permit (GOP). RC must follow and adhere to all procedures and			Y *EF, PER, MC					

	requirements of the DIM. These may extend to requirements from other entities such as the Ministry of Health (MOH) and the Ministry of Employment (MOE) (e.g. inspection of accommodation).								
5	If a GOP is required, and once the GOP is approved, RC must submit the relevant documents* to NSC to obtain a Clearance Certificate (CLC). Note that although the NSC had already approved the EF, it may decline issuing a CLC based on new evidence or information.			Y *GOP, EF, MC and PER					
6	RC must submit relevant documents* to the MOE for attestation. The MOE will issue a Contract Attestation Confirmation Letter (CACL), which indicates the attestation is being processed.	Y *MC, PER and a copy of PLR's Contract (PC)	Y *PCL, MC and PER and a copy of PLR's Contract (PC)	Y *GOP, EF, MC and PER and a copy of PLR's Contract (PC)					
7	If the contract attestation by the MOE is not completed after 1 month, every month the RC must request a new CACL and submit to the MA's Competition Department.	Y	Y	Y					

8	RC must submit relevant documents* to the SFF's Competition Department. Before finalising and approving the registration, the SFF's Competition Department requires: - Signed PC (not attested) (if professional or amateur under contract) - CACL from MOE (which indicates a request for contract attestation has been made) And also may request additional documents, such as: - Relevant RC Player Insurance Policies (PIP) - PLR National Identity Card (NIC)	Y	Y	Y *GOP and CLC					
9	RC must obtain a signed Parental Consent Letter (PCL) from the parents/guardians of the minor PLR. Note that for a transfer in the Second Registration Period, the TRC must also give consent; otherwise, the matter will be referred to the RSTP committee		Y				Y		Y
10	RC must obtain a signed Workplace Release Letter (WRL) from the place of employment and a copy of the GOP. This must be submitted to the SFF during registration.							Y	
11	RC must obtain (online on SFF's website, or collect in person from SFF) and complete a Transfer Registration Form (TRF). The TRF must be signed by the TRC, RC and PLR, and submitted back to SFF in high-quality digital form (preferably PDF format) during the FIFA Connect process.	Y	Y	Y		Y	Y	Y	Y

12	RC must initiate and process a transfer request in FIFA Connect. The MA's Competition Department will approve or reject the application based on the authenticity and quality of the documents uploaded.								
	The same documents generated/issued from the Administrative process must be uploaded into FIFA Connect during the registration of the player in FIFA Connect. Once the final attested PC from the MOE has been received, the same is uploaded, even if it is after the transfer has been completed.	Y	Y	Y		Y	Y	Y	Y

FIFA Connect Process

FIFA Connect Process		Registrations							
		Professional				Amateur			
		Seychellois		Non-Seychellois		Seychellois		Non-Seychellois	
Step	Description	Adult	Minor (> 14 years)	Adult	Minor	Adult	Minor	Adult	Minor
	The FIFA Connect process must be completed in line with the "FIFA Connect Player Registration Guidelines" document								
1	RC must upload a "bust" photo of the PLR if the previous photo is more than 3 years old. The new photo uploaded cannot be more than 6 months old. Preferably, the PLR should be in the RC home kit, otherwise in a representative jersey with a similar colour.	Y	Y	Y		Y	Y	Y	Y
2	RC must upload the completed Transfer Registration Form (TRF)	Y	Y	Y		Y	Y	Y	Y
3	The PLR National Identity Card (NIC) must be valid until the end of the registration window. If the previous NIC has expired, RC must	Y	Y			Y	Y		

	upload a new, valid NIC.								
4	The PLR Passport (PP) must be valid at the end of the registration window for the full remainder of that season. If the previous PP has expired, RC must upload a new valid PP.			Y				Y	Y
5	RC must upload the Gainful Occupational Permit (GOP). The GOP must be valid at the end of the registration window for the full remainder of that season. The enforcement of expired GOP is performed by the DIM, but may be reviewed and informed by the SFF.			Y					
6	RC must upload the Clearance Certificate (CLC). Note that the CLC expiry date is synchronised with the GOP expiry date.			Y					
7	RC may upload the Player Release Letter (PRL) obtained from the TRC.	Y	Y	Y		Y	Y	Y	Y
8	RC must upload the Workplace Release Letter (WRL) and a copy of the PLR's GOP.							Y	
9	RC must upload the Parental Consent Letter (PCL).		Y				Y		Y
10	RC must upload the Contract Attestation Confirmation Letter (CACL).	Y	Y	Y					
11	RC must upload the Physical Examination Report (PER) if the previous PER has expired or is no longer valid for other reasons.	Y	Y	Y		Y	Y	Y	Y
12	RC may upload the RC Player Insurance Policy (PIP)	Y	Y	Y		Y	Y	Y	Y

Notes

Notes

RC and TRC should have discussed the proposed transfer prior to initiating the steps.

Whilst the TRC can reject/hinder or refuse the transfer, the SFF can and may intervene based on the relevant regulations.

At each step, the authoritative entities may reject or deny approval and the issuance of required documents. The RC cannot proceed until an appeal and subsequent approval is granted.
SFF recommends the NSC's specialist doctors perform Physical Examinations.
The FIFA Connect process must be completed in line with the "FIFA Connect Player Registration Guidelines" document.
All documents uploaded into FIFA Connect must be in line with the "FIFA Connect - Document Scanning Guidelines and Checklist" document.
All photos uploaded into FIFA Connect must be in line with the "FIFA Connect Photo Guidelines" document.
Transfer Registrations are approved not only on the authenticity of documents, but on the digital quality. Poor quality photos or low resolution scans may lead to delays in processing, ultimately to rejection of registrations.
A minor is a PLR who is under 18 at the end of the registration period.
FIFA Connect begins tracking the player passport from the age of 12 upwards.
Minors are not issued with GOPs, but instead are covered by the parents'/guardians' GOP.
DIM will not issue more than 4 GOPs for foreign players per club. SFF will trust DIM's authority.

International Transfer-In

Administrative Process

Administrative Process		Registrations							
		Professional				Amateur			
		Seychellois		Non-Seychellois		Seychellois		Non-Seychellois	
Step	Description	Adult	Minor (> 14 years)	Adult	Minor	Adult	Minor	Adult	Minor
1	RC must meet FIFA requirements for registration of minors (RSTP). The necessary forms, documents and evidence must be provided to the SFF to submit to FIFA for approval. Once approved, the ITC will also be approved.								Y
2	RC must obtain signed Parental Consent Letter (PCL) from parents/guardians of the minor PLR.						Y		Y
3	RC must request from the TRC the Player Release Letter (PRL) if the player is actively registered with a Club.	Y	Y	Y		Y	Y	Y	Y
4	The RC must provide a recent valid Police Character Certificate (PCC) of the PLR.			Y					
5	PLR must perform a Physical Examination (meeting minimum requirements of NSC) with an approved/recognised medical doctor. The Physical Examination Report (PER) must be certified by the NSC.	Y	Y	Y		Y	Y	Y	Y
6	RC shall provide the relevant medical documents of the PLR to the Ministry of Health (MOH) requested by the MOH, so that the PLR may be medically certified. Upon certification, a Medical Certificate (MC) shall be issued by the MOH.	Y	Y	Y		Y	Y	Y	Y

7	RC shall collect a hard copy of the Employment Form (EF) from the SFF. RC shall complete the form.			Y					
8	RC shall provide the relevant documents* (endorsed by the MA) to the Seychelles National Sports Council (NSC) for signing and approval.			Y *EF, valid copy of PLR PP & PCC					
9	RC shall provide the EF (approved by both MA and NSC), MC, PER, PCC and any other requested documents to the Seychelles Department of Immigration (DIM) to request a Gainful Occupational Permit (GOP). RC must follow and adhere to all procedures and requirements of the DIM. These may extend to requirements from other entities such as Ministry of Health (MOH) and Ministry of Employment (MOE) (e.g. inspection of accommodation).			Y					
10	Once the GOP is approved, RC must submit the relevant documents* to NSC to obtain a Clearance Certificate (CLC). Note that although the NSC had already approved the EF, it may decline issuing a CLC based on new evidence or information.			Y *GOP, EF, MC and PER					

??Dependent Permit??

?? Other Permits??

11	RC must submit relevant documents* to the MOE for attestation. The MOE will issue a Contract Attestation Confirmation Letter (CACL) which indicates the attestation is being processed.	Y *MC, PER and copy of PLR's Contract (PC)	Y *MC, PER and copy of PLR's Contract (PC)	Y *GOP, EF, MC and PER and copy of PLR's Contract (PC)					
12	If the contract attestation by the MOE is not completed after 1 month, every month the RC must request a new CACL and submit to the MA's Competition Department.	Y	Y	Y					

13	RC must obtain signed Workplace Release Letter (WRL) from place of employment and a copy of the GOP. This must be submitted to the SFF during registration.							Y	
14	Transferee Club (RC) shall request to the Seychelles Football Federation (SFF) to request an International Transfer Request for the player registered with Transferer Club (TRC). The RC may provide the PP, PRL, PC, CACL, GOP to facilitate the request. Once the International Transfer Request has been approved by relevant FIFA Member Association, the RC will be informed by the SFF and a copy of the International Transfer Certificate (ITC) for the Player to be transferred (PLR) will be provided to the RC by the SFF.	Y	Y	Y		Y	Y	Y	Y
15	RC must obtain (online on SFF's website, or collect in person from SFF) and complete a First Time Registration Form (FRF). The FRF must be signed by the RC and PLR, and submitted back	Y	Y	Y		Y	Y	Y	Y

	to SFF in high quality digital form (preferably PDF format) during FIFA Connect process.								
16	RC must submit relevant documents* to the SFF's Competition Department. Before finalising and approving the registration, the SFF's Competition Department requires: - Signed PC (not attested) (if professional or amateur under contract) - CACL from MOE (which indicates request for contract attestation has been made) And also may request additional documents, such as: - Relevant RC Player Insurance Policies (PIP) - PLR National Identity Card (NIC)	Y	Y	Y *GOP and CLC					
17	RC must initiate and process a transfer request in FIFA Connect. The MA's Competition Department will approve or reject the application based on authenticity and quality of documents uploaded. The same documents generated/issued from the Administrative process must be uploaded into FIFA Connect during the registration of the player in FIFA Connect. Once the final attested PC from the MOE has been received, the same is uploaded, even if it is after the transfer has been completed.	Y	Y	Y		Y	Y	Y	Y

FIFA Connect Process

FIFA Connect Process		Registrations							
		Professional				Amateur			
		Seychellois		Non-Seychellois		Seychellois		Non-Seychellois	
Step	Description	Adult	Minor (> 14 years)	Adult	Minor	Adult	Minor	Adult	Minor
	The FIFA Connect process must be completed in line with the "FIFA Connect Player Registration Guidelines" document								
1	RC must upload a "bust" photo of the PLR taken not more than 6 months ago. Preferably the PLR should be in the RC home kit, otherwise in representative jersey with similar colour.	Y	Y	Y		Y	Y	Y	Y
2	RC must upload the completed First Time Registration Form (FRF)	Y	Y	Y		Y	Y	Y	Y
3	RC must upload the PLR National Identity Card (NIC). The NIC must be valid until the end of the registration window.	Y	Y			Y	Y		
4	RC must upload the PLR Passport (PP). The PP must be valid at the end of the registration window for the full remainder of that season.			Y				Y	Y
5	RC must upload the International Transfer Certificate (ITC)	Y	Y	Y		Y	Y	Y	Y
6	RC must upload the Gainful Occupational Permit (GOP). The GOP must be valid at the end of the registration window for the full remainder of that season. The enforcement of expired GOP is performed by the DIM, but may be reviewed and informed by the SFF.			Y					
7	RC must upload the Clearance Certificate (CLC). Note that the CLC expiry date is synchronised with GOP expiry date.			Y					
8	RC may upload the Player Release Letter (PRL) obtained from the TRC.	Y	Y	Y					
9	RC must upload the Parental Consent Letter (PCL).		Y				Y		Y
10	RC must upload the Contract Attestation Confirmation Letter (CACL).	Y	Y	Y					

11	RC must upload the Physical Examination Report (PER)	Y	Y	Y		Y	Y	Y	Y
12	RC may upload the RC Player Insurance Policy (PIP)	Y	Y	Y		Y	Y	Y	Y

Notes

Notes

An International Transfer-In is only considered and recognised when the player's (PLR) last previous registration was held in a different jurisdiction. The FIFA Member Association in the different jurisdiction issues the ITC for the PLR to the Seychelles Football Federation when requested through the Transfer Matching System (TMS).

To initiate the process, the Registering Club (RC) must notify the Seychelles Football Federation (SFF) either via email or through the Transfer Matching System (TMS), after completing all local registration requirements.

The SFF TMS Officer will proceed to request the ITC only upon receiving the Clearance Certificate from the National Sports Council (NSC). When submitting the ITC request in TMS, the Officer must ensure that all required documents are uploaded in FIFA Connect.

The ITC must be obtained prior to the registration deadline (the current open registration window).

An ITC requested by the SFF from another Member Association—following a formal request submitted via email by one of its registered clubs—shall be considered valid for the club to submit the EF outside the designated registration period only if the ITC was received on the final day of the registration period and prior to its official closure.

Request of a copy of an ITC already held by SFF shall not apply to the above. The Registration will be considered as Domestic Transfer In-Out and its rules & regulations applied.

RC and TRC should have discussed the proposed transfer prior to initiating the steps.

At each step, the authoritative entities may reject or deny approval and issuing of required documents. The RC cannot proceed until an appeal and subsequent approval is granted.

SFF recommends Physical Examinations be performed by the NSC's specialist doctors.

The FIFA Connect process must be completed in line with the "FIFA Connect Player Registration Guidelines" document.

All documents uploaded into FIFA Connect must be in line with the "FIFA Connect - Document Scanning Guidelines and Checklist" document.

All photos uploaded into FIFA Connect must be in line with the "FIFA Connect Photo Guidelines" document.

Transfer Registrations are approved not only on the authenticity of documents, but on the digital quality. Poor quality photos or low resolution scans may lead to delays in processing, ultimately to rejection of registrations.

A minor is a PLR who is under 18 at the end (close) of the registration period.

The minimum age for a player to be registered on FIFA Connect is 6 years old.

FIFA Connect begins tracking the player passport from the age of 12 upwards.

Minors are not issued with GOPs, but instead are covered by the parents/guardians GOP.

DIM will not issue more than 4 GOPs for foreign players per club. SFF will trust DIM's authority.

International Transfer-Out

Administrative Process

Administrative Process		Registrations							
		Professional				Amateur			
		Seychellois		Non-Seychellois		Seychellois		Non-Seychellois	
Step	Description	Adult	Minor (> 14 years)	Adult	Minor	Adult	Minor	Adult	Minor
1	The MA will inform the TRC of the International Transfer Request. If the RC has met all financial requirements and agreements, the TRC must provide a Player Release Letter for the subjected Player (PLR) to the SFF.	Y	Y	Y	Y	Y	Y	Y	Y

FIFA Connect Process

FIFA Connect Process		Registrations							
		Professional				Amateur			
		Seychellois		Non-Seychellois		Seychellois		Non-Seychellois	
Step	Description	Adult	Minor (> 14 years)	Adult	Minor	Adult	Minor	Adult	Minor

Notes

Notes
RC and TRC should have discussed the proposed transfer prior to initiating the steps.
At each step, the authoritative entities may reject or deny approval and issuing of required documents. The RC cannot proceed until an appeal and subsequent approval is granted.
FIFA Connect begins tracking the player passport from the age of 12 upwards.